

Group Risk Authorised Signatories Form

Invicta House,
Trafalgar Place,
Brighton BN1 4FR

0800 917 2111
www.metlife.co.uk

Important information

An authorised signatory is an individual, usually an executive, who has been given authority to sign documents and forms on behalf of the policyholder of the policy(ies) i.e. the employer or a UK trust.

For completion of claims and policy documentation please provide a minimum of 2 authorised persons or signatories. In the event you only supply 1 authorised person, this may delay cover being provided or a claim being paid if they are not available at the time to sign the relevant forms. Please ensure you have completed and signed section 3. Incomplete forms will be returned.

Please complete in block capitals.

Section 1 - About the policyholder

Scheme name (the 'scheme')

Policy number

Registered address

City

Country

Postcode

Section 2 - Authorised signatories

Name

Signature

Date

Position

Name

Signature

Date

Position

Name

Signature

Name

Signature

Name

Signature

Name

Signature

Date

D	D	M	M	Y	Y	Y	Y
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Position

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Position

Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Position

Date

D	D	M	M	Y	Y	Y	Y
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Position

Section 3 - Authorised by

IMPORTANT: Please ensure the client has signed and completed this section. Incomplete forms will be returned.

Name

Signature

Date

D	D	M	M	Y	Y	Y	Y
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Position

0800 917 2111

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